

PITTSBURGH-MT. OLIVER INTERMEDIATE UNIT

April 17, 2013

Agenda

I. COMMITTEE ON EDUCATION

- A. Payments Authorized
 - 1. Janet Byrnes
 - 2. Kathleen Reim
- B. General Authorization
 - 3. Title I Amendment

II. COMMITTEE ON BUSINESS

- A. Payments Authorized
 - 1. Daily Payments
- B. General Authorization
 - 2. Harris School Solutions
 - 3. Depositories

Board Action Information Sheet

ED-1

Action Item #

April 2013

Action Month

EXCELLENCE
FOR ALL

Linda M. Baehr

Submitted By

Linda M. Baehr

Person Accountable

PAYMENTS AUTHORIZED

- ☒ Teachers ☐ Students ☒ Outside Firm or Person
☐ Other Staff ☐ Parents

Name: Janet Byrnes
Address: 4512 Stanton Avenue
Pittsburgh, PA 15201

- ☒ Security Clearance has been obtained. ☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☐ Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	<u>\$4,813.80</u>	Account Number(s):				
		Resp	Fund	Func	Obj	Amount
<input type="checkbox"/> General Fund	Department					
<input checked="" type="checkbox"/> Supplemental Fund	Act 89		10	2150	121	\$4,813.80
	Name					
	Name					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

Payment to Janet Byrnes in the amount not to exceed \$4,813.80 for an additional fifteen days to be worked at the conclusion of the current school year. These additional days will provide the necessary time for completion of program evaluation reports that are to be filed with the PA Department of Education regarding the Intermediate Unit's psychological services, speech services and the Act 89 program survey for the 2012-2013 school year.

Total cost of is not to exceed \$4,813.80 from account 10.2150.121.380.113.

Who will this benefit?

Where and when will the activities/services occur? (location)

Additional person(s) accountable for this tab

Board Action Information Sheet

ED-2

Action Item #

April 2013

Action Month

EXCELLENCE
FOR ALL

Linda M. Baehr

Submitted By

Linda M. Baehr

Person Accountable

PAYMENTS AUTHORIZED

- ☒ Teachers ☐ Students
☐ Other Staff ☐ Parents

☐ Outside Firm or Person

Name: Kathleen Reim
Address: 102 Tynewood Drive
Turtle Creek, PA 15145

- ☒ Security Clearance has been obtained. ☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☐ Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	<u>\$6,095.10</u>	Account Number(s):				
		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
<input type="checkbox"/> General Fund						
	Department					
<input checked="" type="checkbox"/> Supplemental Fund	Act 89		10	1500	111	\$6,095.10
	Name					
	Name					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

Payment to Kathleen Reim in the amount not to exceed \$6095.10 for an additional fifteen days to be worked at the conclusion of the current school year. These additional days will provide the necessary time to chose reading materials and books for each grade level, research best practices strategies and resources for parents to use with their children, design forms, agendas and surveys for parent meetings, and review procedures and practices for communication to parents.

Total cost of this action is not to exceed \$6095.10 from account line 10.1500.111.380.113.

Who will this benefit?

Where and when will the activities/services occur? (location)

Additional person(s) accountable for this tab

Board Action Information Sheet

ED-3

Action Item #

April 2013

Action Month

EXCELLENCE
FOR ALL

Linda M. Baehr

Submitted By

Linda M. Baehr

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:		Account Number(s):				
		Resp	Fund	Func	Obj	Amount
<input type="checkbox"/> General Fund	Department					
<input type="checkbox"/> Supplemental Fund	Name					
	Name					

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

Authorization to Amend an Item Previously Adopted by the Board of Directors Committee on Education, August 22, 2012, Item ED (2). This amendment is in relationship to Pittsburgh Public Schools Item #15.

ORIGINAL ITEM:

RESOLVED, That the Board of Directors of the Pittsburgh-Mt. Oliver Intermediate Unit #2 authorize its proper officers to enter into an agreement with the School District of Pittsburgh, in the amount of \$1,101,341.00, whereby the Intermediate Unit will provide Title I administrative, instructional, and other program services to eligible non-public schools within the City of Pittsburgh under the equitable participation provisions of the No Child Left Behind Act of 2001. Contract period to be July 1, 2012 through August 31, 2014.

AMENDED ITEM:

RESOLVED, That the Board of Directors of the Pittsburgh-Mt. Oliver Intermediate Unit #2 authorize its proper officers to enter into an agreement with the School District of Pittsburgh, in the amount of \$1,193,656, whereby the Intermediate Unit will provide Title I administrative, instructional, and other program services to eligible non-public schools within the City of Pittsburgh under the equitable participation provisions of the No Child Left Behind Act of 2001. Contract period to be July 1, 2012 through August 31, 2014.

Who will this benefit?

Non-public Title I students who are residents of the City of Pittsburgh will benefit from these services.

Where will the activities/services occur and how was this school/location selected? (if applicable)

Various non-public schools in the City of Pittsburgh

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

REASON FOR AMENDMENT:

The final mid-year 2012-2013 Title I allocation was released by the Pennsylvania Department of Education, showing a final allocation decrease of \$176,294 from the original grant amount. To ensure the school budgets were not impacted negatively, the District made a reduction in their professional development set-aside amount. Since the unused set-aside exceeded the overall allocation reduction, funding became available to allocate back into the schools. As a result, a portion of these funds need to be sent back into the non-public schools. The total amount of this increase is \$92,315.00.

Board Action Information Sheet

BU-1

Action Item #

April 2013

Action Month

EXCELLENCE
FOR ALL

Linda M. Baehr

Submitted By

Linda M. Baehr

Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers
☐ Other Staff

- ☐ Students
☐ Parents

- ☐ Outside Firm or Person

Name: _____
Address: _____

- ☐ Security Clearance has been obtained. ☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☐ Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action: _____		Account Number(s):				
<input type="checkbox"/> General Fund	_____	Resp	Fund	Func	Obj	Amount
	Department	_____	_____	_____	_____	_____
<input type="checkbox"/> Supplemental Fund	_____	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

It is recommended that the list of payments made for the month of March 2013 in the amount of \$2,853,502.80 be ratified, the payments having been made in accordance with the Rules in Effect in the Intermediate Unit and the Public School Code.

(Information is on file in the Business Office of the Intermediate Unit)

Who will this benefit?

Where and when will the activities/services occur? (location)

Linda M. Baehr

Additional person(s) accountable for this tab

Board Action Information Sheet

BU-2

Action Item #

April 2013

Action Month

EXCELLENCE
FOR ALL

Linda M. Baehr

Submitted By

Linda M. Baehr

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$8,673.58</u>	Account Number(s):				
		Resp	Fund	Func	Obj	Amount
<input checked="" type="checkbox"/> General Fund			10	2500	111	\$4,336.79
	Department		10	2500	113	\$4,336.79
<input type="checkbox"/> Supplemental Fund						
	Name					
	Name					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the Pittsburgh-Mt. Oliver Intermediate Unit #2 approve the renewal of the software maintenance agreement for our budgetary accounting, payroll and human resources business application software from HARRIS School Solutions (formerly ProSoft Technologies). Maintenance for this product will cover the period starting July 1, 2013 through June 30, 2014. The annual price for this required maintenance is \$8,673.58. These annual fees will be charged to the following accounts: 10-2500-618-010-111-000 and 10-2500-618-380-113-000.

Who will this benefit?

Where will the activities/services occur and how was this school/location selected? (if applicable)

S. Uhlyar

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

Budgetary Accounting System	\$2,068.42
Payroll System w/Direct Deposit	\$2,302.84
Requisition System Software	\$ 923.90
Personnel System Software	\$2,096.00
Employee Web Portal for HR	\$1,282.42
Total	\$8,673.58

Board Action Information Sheet

BU-3

Action Item #

April 2013

Action Month

EXCELLENCE
FOR ALL

Linda M. Baehr

Submitted By

Linda M. Baehr

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	_____	Account Number(s):				
		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____	_____	_____	_____	_____
	Department	_____	_____	_____	_____	_____
<input type="checkbox"/> Supplemental Fund	_____	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the Pittsburgh-Mt. Oliver Intermediate Unit #2 authorize its proper officers to conduct business with the following corporations who are duly qualified and legally authorized to transact fiduciary business in the Commonwealth of Pennsylvania and designate these institutions to be depositories for interest bearing and non-interest bearing funds of the Pittsburgh-Mt. Oliver Intermediate Unit #2 for the fiscal year 2013-2014.

Citizens Bank

PNC

Pennsylvania Local Government Investment Trust

Pennsylvania School District Liquid Fund

RESOLVED, FURTHER, That Citizens Bank continues as Treasurer of the Pittsburgh-Mt. Oliver Intermediate Unit #2.

Who will this benefit?

Where will the activities/services occur and how was this school/location selected? (if applicable)

S. Uhlyar

Additional person(s) accountable for this tab